

WANSFORD PARISH COUNCIL

www.wansford-pc.gov.uk

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The Community Hall, Peterborough Road, Wansford, PE8 6JN



MINUTES OF WANSFORD PARISH COUNCIL HELD ON MONDAY, 26 SEPTEMBER 2022

| Item No | |
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| 22(9)1 | <p>Chairman's Welcome:</p> <p>The Chairman (Cllr Stannage) welcomed all Councillors as well as two members of the public. The Chairman invited everyone to join him for one minute's silence as a mark of respect on the death of Queen Elizabeth II. The Chairman also thanked Councillors and parishioners for attending the Queen's Tribute by the Beacon on Monday evening, 19 September 2022 where a welcome and "three cheers" had been bid to King Charles III.</p> |
| 22(9)2 | <p>In attendance:</p> <p>Cllr John Stannage (Chairman), Cllr Richard Clarke (Vice-Chairman), Cllr Quentin Bambridge (for the first 10 minutes of the meeting), Cllr Graham Garner, Cllr Martyn Handley, and two members of the public.</p> <p>Apologies for Absence:</p> <p>Cllr Gavin Elsey (Councillors accepted his reason for absence); Cllr Graham Stevens (but no communication had been received). The meeting adjourned for 10 minutes at 7.45 p.m. as Cllr Bambridge had urgent reason to leave for the remainder of the evening. The Clerk confirmed to the Chairman that the remaining three Councillors qualified as a quorum.</p> |
| 22(9)3 | <p>Declarations of Interest</p> <p>The Chairman reminded Councillors of their obligation under the Codes of Conduct to declare personal and pecuniary interest. Cllr Clarke declared his financial interest under the Finance agenda item due to his claim for certain expenses incurred on purchases made for the parish.</p> |
| 22(9)4 | <p>Public Time</p> <p>Two members of the public attended to observe proceedings only.</p> |
| 22(9)5 | <p>Minutes of the Meeting held on 11 July 2022</p> <p>Councillors had received a copy of the minutes in advance of the meeting and agreed their content.</p> |
| 22(9)6 | <p>Matters arising from the Minutes of 11 July 2022 - Updates of progress on the following items:</p> <p>21(11)12 Wansford Community Hall: Cllr Clarke had spoken earlier to two Trustees of the Hall and had been led to believe there would be a meeting at Sacrewell Farm in September 2022 when the curtilage of the Hall would be discussed. However, he understood that the meeting had not taken place. He said that the plan of the Hall showed there were areas around the building that were registered to other people, including the access area. He had also researched the Hall on the Land Registry website but this was unfortunately out-of-date. Ownership of the alleyway to the rear of the Hall was connected to a past Trustee of Sacrewell. Cllr Clarke would chase this matter.</p> <p>The Chairman said he had received a request to hire out the Hall on two occasions each month from 5.30 p.m. to 9.30 p.m. for a 3-piece band. The Chairman would speak with the Hall's immediate neighbours to seek their views. Also, Stibbington & Wansford WI had booked the Hall for a craft session on 9 November 2022.</p> <p>21(11)19 A47 Dualling: Cllr Clarke had drafted a letter to be sent from Cllr Stannage to The Rt Hon Anne-Marie Trevelyan MP, Secretary of State for Transport, the content of which already reflected the agreed views of Wansford Parish Council in relation to the dualling of the A47. The letter, which would be copied to Shailesh Vara, MP for North West Cambridgeshire, would have an additional paragraph added and refer to the need for extensive change to take place to the A47's western roundabout for access to the A1 in order to achieve a more successful impact of the A47 Sutton to Wansford dualling. Representatives of Sutton and Wansford Parish Councils would meet with Galliford Try, the company employed by National Highways to manage the A47 dualling, on 12 October 2022 at Sacrewell Farm. Cllrs Stannage and Clarke would attend that meeting.</p> <p>Action: Clerk</p> <p>22(2)16 Replacement Bins: Cllr Stannage reported that the new larch wooden bin had been successfully installed and thanks were again given to Cllr Garner for his work in making the bin. Cllr Clarke said there was sufficient wood for a further bin to be made.</p> |

22(5)11 Crimestoppers: The Chairman reported that Cllr Bambridge had kindly volunteered to be the Crimestoppers representative for the parish. Cllr Bambridge would liaise with Mr Colin Dobbins, the Crimestoppers Cambridgeshire Coordinator. **Action: Cllr Bambridge**

22(4)12 Road Traffic Diversions into Wansford and Traffic Crossing Wansford Bridge: The Chairman reported that the Clerk had arranged for National Highways to give advance notification of road traffic diversions that affected the parish and these were now posted on our website. Peter Tebb of PCC had been approached to seek his support to prevent HGVs crossing Wansford's old bridge, possibly with the use of CCTV, and this was ongoing. **Action: Cllr Clarke**

22(4)14 Weight restrictions on Vehicles entering the village via the Old Leicester Road: The Chairman reminded all present the purpose of the proposed 7.5 tonnes weight restriction on vehicles using the Old Leicester Road which was to eliminate HGVs from this residential area. Cllr Clarke said that Peter Tebb of PCC had advised it was not possible to have a one-way weight restriction. The Chairman felt that this was not entirely correct as, if a weight restriction sign was positioned both at the top of the Old Leicester Road and also at the other end (by the Old Leicester Road/Yarwell Road junction), then traffic bound for King's Cliffe would need to go via Yarwell. The Clerk would again write to Peter Tebb (with a copy to Charlotte Palmer) to seek a site meeting with him to discuss this matter. **Action: Clerk**

22(7)12 Wansford Picnic Site: The Chairman reiterated that a site meeting had taken place with James Collingridge at the picnic site to discuss the site and the bins there. The Chairman informed Councillors that many people used the footpath that crossed the site and its bins were overflowing. James Collingridge had agreed to arrange for the bins to be emptied by Aragon, PCC's contracted refuse collectors. Aragon had allegedly visited the site but could not access some of the bins as they were locked. The Chairman noted that two of the bins had open top bins; the other two bins were opened with a key, although one of the bins was already open. The Clerk would again write to James Collingridge to ask that all four bins be emptied. Cllr Clarke had a key that he believed would open the locked bin. **Action: Clerk**

22(7)13 Traffic Noise from A47: The Chairman reported that the Clerk had been in contact with PCC Highways and a meeting was to take place between PCC Highways and National Highways to discuss this matter in advance of our next meeting of the parish council. The outcome of that meeting would be reported to the parish council on 10 October 2022. **Action: Clerk**

22(9)7

Planning

Seeds Field, Wansford: Construction of up to 14 prestige self-build dwellings and associated infrastructure. Site Location: Field to the east of Old Pump House, Old Leicester Road, Wansford Peterborough. The Chairman reminded Councillors that an Appeal had been made by Kelland Developments (the developer) to the Secretary of State against Peterborough City Council's alleged failure to determine the outcome of this Planning Application within the relevant Statutory timescale. The Clerk had liaised with Peterborough City Council and The Planning Inspectorate on this matter and found that the date for the Appeal was yet to be arranged. Parishioners who want to access documentation on this particular Planning Application and Appeal should go to the Planning Inspectorate website <https://acp.planninginspectorate.gov.uk> register as a user and then input the reference number APP/J0540/W/21/3287538

Reference: 22/01127/CTR (within conservation area)

Proposal: Fell leylandii; Walnut - remove overhanging deadwood; and Ash - remove lower limb

Site address: 4 Old Leicester Road Wansford Peterborough

[22/01127/CTR | \(1,2,3\) Fell leylandii, \(4\) Walnut remove overhanging deadwood and \(5\) Ash remove lower limb | 4 Old Leicester Road Wansford Peterborough PE8 6JR](#)

The deadline for comments on this application had passed and an extension to the receipt of comments was not permitted by PCC. The delay in addressing the application was due to the cancellation of the parish council meeting originally scheduled to be held on 12 September 2022 which had to be cancelled due to the sad death of Queen Elizabeth II.

Reference: 22/01122/FUL

Proposal: Erection of 2-bed bungalow

Site address: Land to the west of 27 Nene Close, Wansford

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| | <p>22/01122/FUL Erection of 2no. bedroom bungalow Land To The West Of 27 Nene Close Wansford Peterborough</p> <p>The deadline for comments on this application were kindly extended by PCC to 27 September 2022. The Chairman noted that two objections had been submitted by parishioners to the proposal as well as from the Senior Development Management Officer of PCC. In summary, the proposed plan did not meet the required standards for on-site parking provision and for the required shared access width. The Chairman proposed that the two parishioners' objections be supported and that Councillors also support the views of PCC that access is inadequate. The site was not sufficiently spacious to accommodate such a property and did not conform with LP13 of the Peterborough Local Plan. The Chairman proposed, and Councillors agreed, to support the views of parishioners and of PCC and, therefore, the planning application would not be supported by Wansford Parish Council. PCC would be informed of this decision.</p> <p style="text-align: right;">Action: Clerk</p> |
| 22(9)8 | <p>Accounts to Date 2022/2023</p> <p>The Chairman referred to the Receipts and Expenditure Accounts that had been sent to all Councillors in advance of the parish council meeting and, after scrutiny, the Chairman proposed, and all Councillors agreed, they were correct.</p> |
| 22(9)9 | <p>Budget 2022/2023</p> <p>The Chairman confirmed that expenditure on the parish council's budget was within agreed limits. The Clerk would arrange for an Extraordinary Finance Meeting of the Parish Council in November 2022 to agree on the 2023-2024 Budget.</p> <p style="text-align: right;">Action: Clerk</p> |
| 22(9)10 | <p>Finance</p> <p>The Chairman proposed, and Councillors agreed, to payment of the following expenses:</p> <p>(a) Parish Clerk's Salary (43 hrs x £13.21 for July – Sept. = £568.03); retrospective authorisation of auditor's fee for £150 and of CAPALC Annual Conference fee for 2 councillors' attendance (£75 x 2 = £150); reimbursement of expenses for Cllr Clarke for the replacement of a glass window in the telephone kiosk amounting to £19.08 (inclusive of £3.18 VAT) and also of £164.40 (incl. of £27.40 VAT) for Kiosk paint kit; also metal fire inner bin £27.99 for new wooden bin (incl. of £4.67 VAT); 'Do Not Cut the Grass Signs' (£39.96) giving a grand total of £251.43. All payments would be made electronically through the new internet banking system.</p> <p>(b) Three of four Councillors were able to confirm that they had successfully set up their banking mandates and gained access to the internet banking system for electronic payments to be made. The fourth Councillor agreed to attend to this as a matter of some urgency.</p> <p style="text-align: right;">Action: Cllr Stannage & Cllr Bambridge</p> |
| 22(9)11 | <p>Bus Shelter in Old North Road</p> <p>The Chairman introduced the subject of maintenance and reconditioning of the wooden bus shelter in the Old North Road which needed some attention. PCC Highways had confirmed responsibility for its maintenance, however, funds for this were limited. The Chairman proposed, and Councillors agreed, that the Clerk would enquire with PCC of any guidelines for its maintenance, for example, should the wood be varnished, stained or oiled? The Chairman proposed, and Councillors agreed, that Wansford Parish Council would look at the possibility of maintaining the bus shelter and also research all costs for its maintenance, including a cork board to be positioned within the bus shelter to display various posters of interest to parishioners.</p> <p style="text-align: right;">Action: Clerk</p> |
| 22(9)12 | <p>Custody and Ownership of the www.wansfordvillage.com and www.wansfordvillage.co.uk domains</p> <p>Cllr Clarke reported that both domains were currently registered under the ownership of his name and that he had transferred them both to a company that holds various domains. The holding cost would be £16 for 3 years but an invoice had not yet been received. After some discussion about the value of the domains, the Chairman proposed, and all Councillors agreed, that the parish council would retain the two domains. Cllr Clarke informed Councillors that a contingency plan was in place in the event of his sudden demise and that his son, Tom Clarke, had access to all his computers and to the holding company where the domains were listed. It was suggested that the Clerk may be asked to hold these at some time in the future.</p> |
| 22(9)13 | <p>Proposed Rockingham Forest Park Map of Local Area</p> <p>Cllr Garner had kindly edited the Rockingham Forest Park map and Ian Sharpe had received it. The road between Kings Cliffe and the A47 was now shown on the map as well as local pubs. Cllr Garner would communicate the changes to the Clerk. The Clerk would ask Ian Sharpe to send the parish council his updated printed copy of the map.</p> <p style="text-align: right;">Action: Clerk</p> |
| 22(9)14 | <p>Peterborough City Council's Planting of Trees Initiative</p> <p>The Chairman introduced a discussion on where the Parish Council would wish to have additional trees planted within the parish, if any. The following are links for Woodland Tree Planting and also Street</p> |

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| | <p>Tree Planting suggestions had been sent to the parish council for consideration: https://arcg.is/05mbzv https://arcg.is/0fS8jy</p> <p>There was initially a view that the parish did not have sufficient space for additional trees. However, after some discussion, the Chairman proposed and all Councillors agreed, that PCC be informed trees could be planted on land to the east of the A1 and currently owned by National Highways within the parish.</p> <p style="text-align: right;">Action: Clerk</p> |
| 22(9)15 | <p>Members' Code of Conduct</p> <p>The Chairman and the Clerk had attended a recent training session on the new Members' Code of Conduct which Councillors were now asked to adopt. The new Code continued to include the Nolan principles but there were more examples given within the document on standards of conduct expected from Councillors. The training also focused on the Councillors' completion of their Declaration of Financial Interests Form. The Chairman asked all Councillors to ensure that their forms were up-to-date and that any revised forms be sent to the Clerk for forwarding to PCC. All Councillors had been expected to complete a new form in May 2022. The Clerk would continue to liaise with PCC about the old forms that still appeared on their website, most of which were dated 2018. The Chairman proposed, and Councillors agreed, to adopt the new Members' Code of Conduct. Action: Clerk</p> |
| 22(9)16 | <p>Wansford Parish Council's Goal and Strategy</p> <p>The Chairman introduced the idea of agreeing on a long-term goal and strategy which would serve to influence decisions made by Councillors. The Chairman proposed, and Councillors agreed, that a separate Working Party of all Councillors be held to discuss how this will be taken forward. Cllr Clarke said it was a good idea but the goal and strategy should not be confused with the Village Design Statement. A working party would be arranged by the Clerk to take place towards the end of October and its findings would be brought to the November meeting of the parish council. Action: Clerk</p> |
| 22(9)17 | <p>Good Neighbours – Rural Peterborough</p> <p>The Chairman explained to Councillors that he had attended a meeting with Cate Harding recently when it had been suggested that, in order to achieve greater effectiveness of Good Neighbours – Rural Peterborough, Wansford Parish Council work together with Sibson-cum-Stibbington Parish Council to collaborate on the work of that scheme. The Chairman reminded Councillors of the purpose of the Good Neighbours scheme which was to provide care and support to parishioners referred by Wansford surgery, and that the two parish councils working together could be more effective. The Chairman proposed, and Councillors agreed, that the Clerk would write to the Chairman of Sibson-cum-Stibbington Parish Council, as well as its Clerk, to seek their collaboration. Action: Clerk</p> |
| 22(9)18 | <p>Car Share Scheme for Wansford</p> <p>A discussion took place about the possibility of introducing a Car Share Scheme within the parish. This would be reliant upon drivers offering lifts to parishioners whenever they made a regular planned car journey, such as a trip to Sainsbury's so the driver was not actually making an additional journey to their usual routine. Lifts offered could be reciprocated but no exchange of payment would take place. A coordinator may be needed. Cllr Clarke said that there were already informal lift arrangements for people within the parish. Councillors welcomed the idea and Cllr Eley would be asked if he was aware of any such schemes elsewhere. The Chairman proposed, and Councillors agreed, that the Clerk would liaise with Cllr Eley to research further car share schemes within the Peterborough area. Action: Clerk</p> |
| 22(9)19 | <p>Parish councillor vacancy</p> <p>The Chairman reminded Councillors that a Parish Councillor vacancy was still available. A member of the public in attendance at the parish council meeting expressed an interest to become a Parish Councillor. The Chairman proposed, and all Councillors agreed, that the Clerk would send to the interested parishioner some documents that explain the role of a Parish Councillor. The Chairman said that there may be another parishioner who was interested in working with the parish council, although they did not have availability to pursue the role until the New Year. Action: Clerk</p> |
| 22(9)20 | <p>Matters for future consideration</p> <p>Agenda items for the next meeting not already covered above. Plaques for the Jubilee Oak Tree and the Wooden Bin. Action: Clerk</p> |
| 22(9)21 | <p>Wansford Parish Council contributions to Living Villages</p> <p>October: Cllr Graham Stevens November: Cllr John Stannage December: Cllr Graham Garner</p> |
| 22(9)22 | <p>Date of next meeting</p> <p>Monday, 10 October 2022 at 7.30 p.m. in Wansford Community Hall.</p> |

Signed: *Marie Lewis*

Wansford Parish Clerk and Responsible Financial Officer