

WANSFORD PARISH COUNCIL

www.wansford-pc.gov.uk

Parish Clerk: Mrs M Lewis

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The Community Hall, Peterborough Road, Wansford, PE8 6JN



MINUTES OF MEETING OF WANSFORD PARISH COUNCIL HELD ON MONDAY, 12 JUNE 2023

Item No	
23(06)1	Chairman's Welcome: The Chairman welcomed all present, including three parishioners of Wansford.
23(06)2	In attendance: Cllr John Stannage (Chairman), Cllr Jane Taylor-Pitt; Cllr Graham Garner, Cllr Martyn Handley; Cllr Graham Stevens and three parishioners Apologies for Absence: Cllr Gavin Elsey; Cllr Richard Clarke
23(06)3	Declarations of Interest The Chairman reminded Councillors of their obligation under the Codes of Conduct to declare personal and pecuniary interest. There were none declared.
23(06)4	Public Time: Two parishioners raised concerns about parking difficulties in Nene Close. They said some vehicles parked there did not belong to residents of Nene Close. Also, there was potential for collisions because of the poor line of sight for vehicles leaving Nene Close. Unfortunately, the newly painted double yellow lines near the junction of Nene Close/Old North Road had not been fully painted as a vehicle had parked over part of the original faded lines and disappointment was expressed that Peterborough City Council (PCC) had not arranged for the offending vehicle to be removed. The Chairman and Cllr Taylor-Pitt had met with a Community Policeman recently and had asked about the legality of the double yellow lines. It had been established that there was no need to have a 'No Parking' sign on the roadside but sufficient to have double yellow lines only. It was possible to notify Peterborough's Traffic Enforcement people to take remedial action against offending parking. The idea of creating 'herringbone' parking spaces adjacent to the green in Nene Close (between the two turning areas) was discussed in the hope that these would ease congestion. The parishioners felt that this idea could be acceptable to residents of Nene Close. People had on occasions parked by the disused garages which was illegal. The Chairman reported that Wansford Parish Council had enquired with PCC about 'residents only' parking and asked those parishioners present how they felt about this. This idea was not entirely welcomed but 'herringbone' parking was preferable. Cllr Garner suggested part-funding of this by Wansford Parish Council. Partial parking on pavements was discussed: Cllr Taylor-Pitt said that it was not illegal for vehicles to park partially on a pavement (outside of London) unless it was causing an obstruction or there was a Traffic Regulation Order in place. She referred to a Peterborough City Council policy on its website which gives advice on what to do when vehicles cause an obstruction. The Play Area: The two parishioners also raised concerns about the long grass and nettles near the children's play area and complained that grass cutting appeared to have stopped. Cllr Garner explained that a wildlife meadow was in the process of being developed and this was the reason why the grass had not been cut. Cllr Stannage said he had recently cut back thistles and nettles there. Cllr Elsey had some time ago met with parishioners to discuss the ivy growing over the Peterborough Road wall and agreed to ask PCC to clear it and parishioners had, if necessary, volunteered to help. There were also overhanging trees that needed to be cut back and the back wall to be cleared of ivy. Parishioners would accept rewilding of parts of the green but the growth of nettles, thistles and brambles must be avoided but they asked for easy and safe access to and within the play area. In summary, the Chairman proposed, and Councillors agreed to the following: (a) That the Police would be contacted about the illegal parking in Nene Close. (b) PCC would be requested to complete the repainting of the faded double yellow lines near the junction of Nene Close/Old North Road. (c) PCC would be asked about the possibility of creating 'herringbone' parking spaces in Nene Close. (NB: PCC had since informed Wansford Parish Council that there would be no funds available for this).

	(d) PCC would be asked to cut certain areas of the grass in and near the children's play area, to clear the back wall of its ivy and to cut back the overgrown trees. (NB: they will be provided with a diagram for clarity of this).
23(06)5	<p>Minutes of the meeting held on 15 May 2023:</p> <p>22(4)14 2nd sentence to read "Cllr Clarke said there should be a sign at the Old Leicester Road/A47 junction to warn there was a weight limit in Wansford." Delete the existing penultimate sentence.</p> <p>23(05)7 1st sentence of comment made by Cllr Clarke to read: "Documents submitted to PCC were not clear." The Chairman proposed, and Councillors agreed, that these amendments be accepted.</p>
23(06)6	<p>Matters arising - updates of progress on the following items:</p> <p>21(11)12 Wansford Community Hall: The Chairman reported that a meeting had taken place with the manager of Sacrewell about the registration of the Community Hall and that this matter was approaching its conclusion in seeking clarification of the ownership of the Community Hall's curtilage. On receipt of confirmation of Sacrewell's agreement to this, Hunt & Coombes would then be instructed to register ownership of the Hall with Wansford Parish Council.</p> <p>22(4)14 Weight restrictions on vehicles entering the village via the Old Leicester Road: The Chairman reported that a meeting had taken place with PCC Highways to discuss the weight restriction. Proposed siting of signage needed some modification. The Chairman proposed, and Councillors agreed to go ahead with this proposal and to relay their decision to PCC Highways Department. Action: Clerk</p> <p>22(11)16 King Charles III Coronation Celebrations: The Chairman reported that a 'wash up' meeting had taken place to discuss the event's costs and Sibson cum Stibbington Parish Council had been asked to pay £750 towards total costs. 16 mugs were still available to gift to the children of the two parishes. Interested persons should email the Clerk on clerk@wansford-pc.gov.uk to arrange collection. Their availability would be advertised locally. Action: Clerk</p> <p>22(12)15 Access to Wansford Pasture from the Old Leicester Road and Standen Pastures: The Chairman reported that he had recently met with a representative of the Bedfordshire, Cambridgeshire and Northants Wildlife Trust to discuss access to Wansford Pasture which is a Site of Special Scientific Interest (SSSi). The gate to the SSSI main park was now open. The Wildlife Trust had been thanked for this. Standen Pasture did not come within the remit of the representative with whom Cllr Stannage had met, however, he understood that this field was likely to be open by the middle of June.</p> <p>23(02)16 Signage for the parish: The Chairman stated that a preference had been expressed for the proposed signage to remain in the same style as they are now. He had been in contact with Leander and Barker Sign Services in Oakham. Cllr Stannage would seek prices for the signs. Action: Cllr Stannage</p> <p>23(03)11 A47 Dualling: The Chairman reported that Galliford Try had informed of several Open Days taking place locally to inform of the A47 Dualling Scheme. An all-day Open Day would be held in the Community Hall, Peterborough Road, Wansford, on 22 June 2023 and give opportunity to members of the public to ask questions. The Chairman would use this as an opportunity to speak to Galliford Try about the A47's encroachment into the County Wildlife Site by the River Nene. Cllr Clarke had sent a note to Peterborough City Council's Highways Department with questions, amongst others, about walking/cycling routes and the County Wildlife Site and responded that National Highways had not yet decided how to do this. There was a view that this could be an opportunity for Wansford Parish Council to work with National Highways. The exchange of emails on this matter would be forwarded to all Councillors. Action: Cllr Stannage</p> <p>23(03)15 Parking in Nene Close: This matter was discussed in agenda item 23(06)4 above.</p> <p>23(03)16 Teak bench: Contact has been made with Mr Teak to ask for an invoice to be sent to the Clerk to allow the purchase of a bench to go ahead. Action: Clerk</p> <p>23(5)11 Wansford Youth Council: Cllr Taylor-Pitt had posted information about the Youth Council on the Wansford Community Facebook site but there had been little response which she believed may be due to forthcoming GCSE exams but she would reissue her post. However, a couple of parents had been in contact and Cllr Taylor-Pitt would set up a date during the summer to have a meeting with interested children. Cllr Taylor-Pitt</p> <p>23(05)14 Compliance in respect of ICO requirements: Two Councillors still needed to confirm that their computer devices holding parish council data were password protected. Cllrs Clarke & Stevens</p>

23(06)7	<p>Planning</p> <p>Reference: 23/00520/HHFUL Proposal: For proposed single storey rear extension to dwelling to create annex. Site address: 10 Bridge End, Wansford 23/00520/HHFUL Proposed single storey rear extension to dwelling to create annex. 10 Bridge End Wansford Peterborough PE8 6JH</p> <p>Councillors discussed this application and noted that no objections had been received from parishioners. The Chairman proposed, and Councillors agreed, to inform Peterborough City Council that Wansford Parish Council had no objections to this application. Action: Clerk</p> <p>Reference: 23/00446/NONMAT Proposal: for non-material amendment (materials) to planning permission 19/00593/HHFUL Site: The Timbers, 15 Robinswood, Wansford 23/00446/NONMAT Non-material amendment (Materials) to planning permission 19/00593/HHFUL The Timbers 15 Robinswood Wansford Peterborough PE8 6JQ The Chairman noted that this particular planning application had been withdrawn.</p> <p>Reference: 23/00545/WCPP (amendment to an existing Planning Permission) Proposal: Variation of condition C2 to add roof lights to the main roof of Plot 1, pursuant to planning permission reference 19/01466/FUL Site address: 23 Old North Road Wansford Peterborough 23/00545/WCPP Variation of condition C2 to add roof lights to the main roof of Plot 1, pursuant to planning permission reference 19/01466/FUL 23 Old North Road Wansford Peterborough PE8 6LB</p> <p>Councillors discussed this application and noted that no objections had been received from parishioners. The Chairman proposed, and Councillors agreed, to inform Peterborough City Council that Wansford Parish Council had no objections to this application. Action: Clerk</p> <p>Reference: 23/00561/HHFUL Proposal: Proposed Double Garage with office above and rebuilding of Front Elevation perimeter wall including access gates Site address: 19 Old North Road Wansford Peterborough 23/00561/HHFUL Proposed Double Garage with office above and rebuilding of Front Elevation perimeter wall including access gates 19 Old North Road Wansford Peterborough PE8 6LB</p> <p>Councillors discussed this application and noted that no objections had been received from parishioners. The Chairman proposed, and Councillors agreed, to inform Peterborough City Council that Wansford Parish Council had no objections to this application but were happy to be guided by the Conservation Officer in this respect. Action: Clerk</p> <p>Proposal: Proposed Double Garage with office above and rebuilding of Front Elevation perimeter wall including access gates (Listed Building Consent) Site address: 19 Old North Road Wansford Peterborough Reference: 23/00562/LBC 23/00562/LBC Proposed Double Garage with office above and rebuilding of Front Elevation perimeter wall including access gates 19 Old North Road Wansford Peterborough PE8 6LB</p> <p>Councillors discussed this application and noted that no objections had been received from parishioners. The Chairman proposed, and Councillors agreed, to inform Peterborough City Council that Wansford Parish Council had no objections to this application but were happy to be guided by the Conservation Officer in this respect. Action: Clerk</p>
23(06)8	<p>Accounts to Date 2023/2024</p> <p>The Chairman proposed, and Councillors agreed, to the Receipts and Payments accounts for May 2023 - June 2023.</p>
23(06)9	<p>Budget 2022/2023</p> <p>The Chairman proposed, and Councillors agreed, that no changes were needed to the budget. The November Finance Meeting would discuss the precept and insurance of assets for the financial year 2024-2025. Action: Clerk</p>
23(06)10	<p>Finance</p> <p>(a) The Chairman proposed, and Councillors agreed, to the following payments: Parish Clerk's Salary (20 hrs x £14.21 for May - June 2023 = £284.20); Coronation Picnic expenses for Cllr Taylor-Pitt (£18.99); Ascot Graphics Ltd publisher of Living Villages (£150); Peterborough Accountancy Services Ltd. for internal audit of accounts (£150, retrospective); Community Heartbeat (for parish defibrillator, £165 + £33 VAT = £198); Grant to Thornhaugh & Wansford</p>

	Parochial Church Council for floodlighting of church (£150); Grant to Wansford Community Hall Management Cttee for support towards community's hall (£200). Action: Cllr Clarke
23(06)11	Councillors Reports <p>(a) Permitted Planning Applications: Councillors discussed the concern of a parishioner whose neighbour's on-going building work had impacted their wellbeing due to an excess of noise and dust pollution. It was recognised that there were certain regulations (The Party Wall etc. Act 1996) to follow when building works were very close to a neighbour's property, however, consultation must be made in advance of such work. It was recognised that little could be done in this case but that circumstances of this kind may have an influence on future planning applications.</p> <p>(b) Buses for Wansford: Cllrs Taylor-Pitt and Stannage had recently attended a meeting at Peterborough Town Hall to learn more about efforts being made to achieve a better bus service to local villages. They learned that the Mayor of the Combined Authority would attend a meeting in Wittering with petitioners on 17 August 2023 to hear their concerns. It was hoped that the new housing development in Wittering would add greater pressure to provide buses.</p> <p>(c) Overgrowing trees/hedges: Councillors addressed parishioners' concerns relating to those areas of the parish where there were overgrowing trees/hedges impacting the safety of pedestrians within the parish, particularly in the Old Leicester Road. The Chairman proposed, and Councillors agreed, that Councillors would liaise with residents about this. If residents failed to react Peterborough City Council would action and a charge would be made to individual residents.</p> <p>(d) 4g Network: Cllr Garner informed Councillors of concerns relating to mobile phone reception in the area, particularly in view of the newly installed 4g network within the parish. The Chairman proposed, and Councillors agreed, that the Clerk find out who is providing the 4g Network and to write to them to ask (a) if the mast work had been completed and, if so, to inform that reception problems continue and ask what can be done to improve reception.</p> <p style="text-align: right;">Action: Clerk</p>
23(06)12	Wansford Bridge <p>Councillors discussed the forthcoming urgent repair work to Wansford Bridge relating to the bulging western wall parapet at the north end of the bridge. Peterborough City Council were currently consulting with Historic England and the Environment Agency on proposed works. Councillors recognised that action was needed to protect the bridge. The Chairman proposed, and Councillors agreed, to call a multi-agency meeting with participation of the Police, National Highways, Cambridgeshire County Council, Sibson cum Stibbington Parish Council, Historic England, Peterborough City Council and the Environment Agency. The meeting would take place on 27 September 2023 at 3 p.m. in the Community Hall.</p> <p style="text-align: right;">Action: Clerk</p>
23(6)13	Insurance of Wansford Parish Council's Fixed and Current Assets <p>Councillors discussed insurance cover for its Fixed and Current Assets and recognised that their existing insurance policy did not cover all assets. The Chairman proposed, and Councillors agreed, to add the telephone kiosk and finger posts to its existing policy. Further discussion on the insurance of assets would take place at the Parish Council's Finance Meeting in November. The Clerk would research ownership of the bench on Yarwell Road.</p> <p style="text-align: right;">Action: Clerk</p>
23(6)14	Policies <p>After discussion, the Chairman proposed and Councillors agreed, to adopt the following policies that had been presented for their consideration: Planning Policy; Personal Data Policy; Expenses Policy; and Expenses Claim Form. The policies would be accessible on the parish council website. A request was made to widen the remit of the draft Health and Safety Policy.</p> <p style="text-align: right;">Action: Clerk</p>
23(06)15	Matters for future consideration <p>The following Agenda items were proposed for discussion at the next parish council meeting:</p> <ol style="list-style-type: none"> 1. To discuss and agree on action to gain better access to the River Nene and particularly the river frontage east of the A47 around the picnic site area. 2. To discuss and agree on the wording of a strategy for the work of Wansford Parish Council as the result of the feedback received from parishioners through its recent survey. <p style="text-align: right;">Action: Clerk</p>
23(06)16	Wansford Parish Council contributions to Living Villages <p>June: Cllr Martyn Handley July: Cllr Graham Stevens Sept.: Cllr Richard Clarke</p>
23(06)17	Date of next meeting <p>Monday, 10 July 2023 at 7.30 p.m. in the Community Hall, Peterborough Road, Wansford.</p>

Signed: *Marie Lewis*

Marie Lewis, Wansford Parish Clerk and Responsible Financial Officer