

# WANSFORD PARISH COUNCIL

[www.wansford-pc.gov.uk](http://www.wansford-pc.gov.uk)

Parish Clerk: Mrs M Lewis

clerk@wansford-pc.gov.uk

Tel: 07899732049

The Community Hall, Peterborough Road, Wansford, PE8 6JN



## MINUTES OF WANSFORD PARISH COUNCIL MEETING HELD ON MONDAY, 17 APRIL 2023

Item No	
23(04)1	<b>Chairman's Welcome:</b> Cllr John Stannage (Chairman) welcomed all Councillors present, as well as the Clerk (Marie Lewis) and one member of the public.
23(04)2	<b>In attendance:</b> Cllr John Stannage (Chairman), Cllr Richard Clarke (Vice-Chairman), Cllr Jane Taylor-Pitt; Cllr Graham Garner and one member of the public. <b>Apologies for Absence:</b> Cllr Martyn Handley, Cllr Graham Stevens, Cllr Gavin Eley
23(04)3	<b>Declarations of Interest</b> The Chairman reminded Councillors of their obligation under the Codes of Conduct to declare personal and pecuniary interest. There were none declared.
23(04)4	<b>Public Time</b> A presentation was to have been given at the meeting by Sophie van den Bergh of the Nene Rivers Trust on 'The Rockingham Forest Vision Project'. A representative of Natural England was also due to speak about how that organisation can contribute to the flora and fauna of the parish and our neighbouring parishes. Unfortunately, the presentation did not take place due to unforeseen circumstances. (NB: the presenters would be invited to attend a future parish council meeting). <b>Action: Clerk</b>
23(04)5	<b>Minutes of the meetings held on 13 March 2023:</b> the Minutes were adopted.
23(04)6	<b>Matters arising - updates of progress on the following items:</b> 23(03)4 Public time: The Teapot (a social group): This was launched last month and the first session was well attended, however, the most recent session had no support. The Chairman proposed, and Councillors agreed, that regular reminders of The Teapot would be issued in the Facebook Wansford Community site in advance of future sessions. <b>Action: Clerk</b> Tall leylandii trees: The Chairman reported that Wansford Mews and Nene Close residents affected by several tall leylandii trees had been informed by the parish council of advice received from Peterborough City Council (PCC) on possible actions which could be found on the PCC website under their 'Noise and Nuisances' section. 21(11)12 Wansford Community Hall: Cllr Clarke reported that Sacrewell now had a new manager who would be dealing with the Community Hall's curtilage issue. Cllr Clarke had spoken with that manager and forwarded to her relevant emails relating to previous discussions that had taken place. Sacrewell had committed to respond to Cllr Clarke on this matter within a couple of weeks. 22(4)14 Weight restrictions on vehicles entering the village via the Old Leicester Road: The Chairman reported that a response was awaited to our request for this matter to be progressed. Cllr Eley had also been asked to liaise with PCC on this matter on behalf of Wansford Parish Council. 22(11)16 King Charles III Coronation Celebrations: The Chairman reported that research for a suitable venue for the Coronation Celebrations found The Haycock Manor Hotel which was most supportive for the event and had kindly agreed to allow use of their Haycock Field on Sunday, 7 May 2023 for a Coronation Picnic. Live bands would perform and children's games would take place. The event coincided with a charity cricket match taking place. A leaflet would be created by Cllr Taylor-Pitt and printed and delivered to each residence within the two parishes and a programme of Wansford's Coronation events would be advertised in 'Living Villages' (May edition). The planning was well within the parish's £1,000 budget previously agreed by Councillors. Coronation mugs would be given to each child living within Wansford's two parishes. Bunting had been obtained to decorate Wansford parish. Litter from the event would be collected by volunteers and bags were being provided by Huntingdon District Council. A Beacon Lighting event would take place on Saturday, 6 May at 8 p.m. in The Stables, Old Leicester Road. A litter pick would take place as a community event on Monday, 8 May 2023 as well as the refurbishment of the Nene Close notice board. <b>Action: Cllrs Stannage, Taylor-Pitt &amp; Clerk</b> 22(12)15 Access to Wansford Pasture from the Old Leicester Road and Standen Pastures: The Chairman reported that a representative of the Wildlife Trust had written to the Clerk to suggest a visit

to Wansford to meet with a representative of the parish council and discuss these matters and this was in the process of being arranged.

**Action: Clerk**

23(02)13 Wansford resident's request for more trees in the parish: The Chairman summarised Councillors' views that there was little scope for new trees to be planted within the village with perhaps the exception of a plot of National Highways land near the A1 which may be a possibility at some time in the future. However, for the time being this matter would be held in abeyance.

23(02)16 Signage for the parish: The Chairman reported by Peterborough City Council had given consent for the proposed signage to be affixed to existing posts by Wansford bridge and in Peterborough Road. Prices were currently being sought. Cllr Clarke suggested that, for clarity, some drawings of the finger posts be created and that the signage be two-sided. **Action: Cllr Stannage**

23(03)11 A47 Dualling – meeting held at Sacrewell on 27 March 2023: Cllr Clarke reported of an all day presentation to be given by National Highways in the Community Hall on 22 June 2022 from 10 a.m. which would inform of their 'next steps' for the A47 dualling. Work would commence on the new road in the autumn of 2024. Cllr Taylor-Pitt informed the council that National Highways had a small amount of project funding for the parish which could be accepted up until 2025 and a decision on this would need to be made at some time. Cllr Clarke reported that the Member of Parliament for North-West Cambridgeshire was in consultation with the Minister of State at the Department for Transport about our future consultation with National Highways. Cllr Clarke was also making his own efforts in this respect. Cllr Clarke had spoken with a representative of Peterborough City Council (PCC) and he had suggested to them that Wansford Parish Council have a representative on the PCC team and this was being considered. Cllr Clarke had received a communication from the Planning Inspectorate which informed that the Minister of State had been disinclined to continue consultation but no reason for this had been given. The hope was that the issue of not allowing further consultation with Wansford and Sutton Parish Councils would be put before Parliament.

23(03)12 Policies for the parish council (please see agenda item 23(04)13 below)

23(03)13 (a) Speeding traffic in Yarwell Road: Cllr Clarke had erected a speed sign which was recording the speeds of traffic coming from Yarwell and Wansford Surgery towards the village. The speed sign was on the south side of the road. (b) Encroachment of grass on pavements: Peterborough City Council had agreed to attend to this matter.

23(03)14 Natural England: please see agenda item 23(04)4 above.

23(03)15 Parking in Nene Close: The Chairman had spoken with three residents in Nene Close about residents' parking. There was a view that "herringbone" parking was the solution but this meant widening the road. There was also an issue about parking near the junction of Nene Close and the Old North Road. The double yellow lines were covered in mud and well worn. After some discussion, the Chairman proposed, and Councillors agreed, that PCC Highways Department be approached to ask that a 'No Parking' sign be put in place near the junction. Also, the Highways Department would be asked to clean the double yellow lines and repaint them. There would also be a request made to PCC for a mirror to be positioned at the end of Nene Close to have better sight of traffic coming down the Old North Road.

**Action: Clerk:**

23(03)16 Teak bench: The Chairman reported that the preferred teak bench (to be positioned near the junction of the Old Leicester Road and Robinswood) was currently out of stock but an order would be made in the near future when the benches were back in stock. **Action: Cllr Stannage**

## 23(04)7 Planning

**Reference:** 23/00323/HHFUL

**Proposal:** First floor rear extension

**Site Address:** 33 Old North Road, Wansford, PE8 6LB

[23/00323/HHFUL | First floor rear extension | 33 Old North Road Wansford Peterborough PE8 6LB](#)

Councillors considered this planning application. Research had taken place with a neighbour of the applicant who had said he had no huge objection to the planning application but had certain conditions relating to the placement of windows in the new extension for the reason of privacy. After some discussion, the Chairman proposed and councillors agreed to support the planning application on condition that no windows were placed on the northern elevation of the new extension and that the windows on the western elevation were limited to the southern 50% of that elevation. These definite planning conditions would be relayed to the Planning Department of Peterborough City Council.

## North Northamptonshire Gypsy and Traveller Local Plan

<https://www.northnorthants.gov.uk/planning-strategies-and-plans/gypsy-and-traveller-local-plan>



Public Notice.pdf

	<p>Councillors referenced the lengthy documentation that had been sent to the parish council for consideration of the North Northamptonshire Gypsy and Traveller Local Plan. The Chairman proposed, and Councillors agreed, to inform the Planning Department of North Northants Council that the parish council believe it is extremely important that any provision made for the Gypsy and Traveller Local Plan is within an existing substantial community.</p> <p style="text-align: right;"><b>Action: Clerk</b></p>
23(04)8	<p><b>Accounts to Date 2022/2023</b></p> <p>The Chairman proposed, and Councillors agreed, to approve the Receipts and Payments accounts for the financial year and March 2023 - April 2023 and the new format of the accounts but with numbering to be shown for each month (e.g. April being 1, May being 2, etc.).</p> <p style="text-align: right;"><b>Action: Clerk</b></p>
23(04)9	<p><b>Budget 2022/2023</b></p> <p>The Chairman proposed, and Councillors agreed, that no changes to the budget were necessary and that all expenditure was within budget.</p>
23(04)10	<p><b>Finance</b></p> <p>(a) Councillors discussed options to improve the process for the payment of the clerk's salary as the clerk was currently being paid an average of 6 days late after her contracted pay date. The Chairman proposed, and Councillors agreed, to look into the possibility of a standing order being set up and also to increase the number of councillors having access to the parish council's internet bank account for payments to be made. The Clerk believed that it was possible to make payments on time with better planning. <b>Action: Cllrs Clarke &amp; Stannage</b></p> <p>(b) The Chairman proposed, and Councillors agreed, to make the following payments: Parish Clerk's Salary (25 hrs x £14.21 for March - April 2023 = £355.25). Thornhaugh &amp; Wansford Parish Burial Ground invoice for 2023-2024 (£2,000); Invoice from CAPALC for affiliation fee (£280.31); ICO Registration Renewal Fee (£40). <b>Action: Cllrs Clarke &amp; Stannage</b></p>
23(04)11	<p><b>Correspondence</b></p> <p>(a) <b>Planning concern:</b> Councillors discussed a parishioner's concern that Wansford Parish Council's views on Peterborough City Council Planning Applications did not always reflect the views of parishioners. An anonymous letter had been received which conveyed this sentiment. The Chairman stated that the views of parishioners were taken into consideration as well as those of Councillors for all planning applications within the parish and that Wansford Parish Council abides by the basic principles of planning for these.</p> <p>(b) <b>Healthwatch Community Research Project:</b> Councillors considered what level of support could be given to this project by Wansford Parish Council. <a href="#">Healthwatch Cambridgeshire   Your spotlight on health and social care services</a> After discussion, the Chairman proposed, and Councillors agreed, that Wansford Parish Council could not support this project.</p> <p>(c) <b>Cambridge &amp; Peterborough Association of Local Councils (CAPALC):</b> Councillors discussed the level of support needed from CAPALC in the future. The Chairman proposed, and Councillors agreed, that the support from CAPALC should continue.</p>
23(04)12	<p><b>Councillors Reports</b></p> <p>(a) <b>Wansford Survey:</b> Councillors received a summary from Cllr Taylor-Pitt on the parish council's recent survey which asked for parishioners' feedback on positives and negatives of the parish. Cllr Taylor Pitt reported that over 60 people had responded to the survey. Responses had been circulated to Councillors. The feedback was mostly positive, people felt safe in the village, they liked their neighbours, but they did not like cold callers, the state of some pavements, some street lighting, and more community events were wanted. Some people would like more updates, and the volume of traffic coming into the parish was a problem. Cllr Taylor-Pitt suggested that the parish council could go back and ask more specific questions but this would incur costs from Survey Monkey (the survey app); their Flex plan was £50 per month. Cllr Taylor would write the parish council's summary for Living Villages and her focus would be on the results of the survey. People were asking for more things for children – perhaps children could have their own junior council during the school holidays and they could report back to the parish council. The Chairman proposed, and Councillors agreed, to add to the May agenda an item relating to the creation of a Youth Council for Wansford Parish.</p> <p style="text-align: right;"><b>Action: Clerk</b></p> <p>(b) <b>Natural England:</b> For councillors to discuss and agree upon level of support for the Parish Nature Recovery Plans. <a href="#">Natural England - GOV.UK (www.gov.uk)</a> This item was related to agenda item 23(04)4 above. The arranged attendance of a representative from Natural England did not take place at the parish council meeting due to unforeseen circumstances. However, the Chairman proposed, and Councillors agreed that liaison would continue to take place with Natural England.</p> <p style="text-align: right;"><b>Action: Clerk</b></p> <p>(c) <b>Bus for Wansford:</b> The Chairman reported that he had been working with the community of Wittering towards efforts being made to establish an improved bus service into Peterborough.</p>

	<p>Also, Stamford was looking to create a 20-year strategy for different types of transport, including bus transport into Stamford from neighbouring villages and there was another survey being circulated about this. The Chairman had attended a meeting with the Mayor of Peterborough on 13 April who had announced the potential availability of £2000 to go towards paying for taxis needed by none driving residents of Castor, Wittering and Wansford that could potentially highlight the need for a bus. A meeting was also taking place with Vectare (the current bus service provider) and Wittering were putting pressure on them to increase their service.</p> <p>(d) <b>Cambridgeshire Constabulary – Police Liaison Officers’ visit to Wansford:</b> The Chairman reported on the recent visit to the parish of two Police Liaison Officers. The Chairman reported that he and Cllr Taylor-Pitt had accompanied two police officers on their fact-finding visit and had patrolled the parish together. The Chairman learned that the police liaison officers have no authority to make significant changes but their visit to the parish had allowed the police to gain more knowledge about the types of issues that crop up from time to time.</p>
<b>23(04)13</b>	<p><b>Parish Council Policies</b> Councillors discussed and considered both the parish council’s existing policies and potential new policies to be added to its library. The Chairman proposed, and Councillors agreed, that new policies would be presented on a gradual basis for their consideration and implemented in the future. <b>Action: Clerk</b></p>
<b>23(04)14</b>	<p><b>Traffic Management for Wansford Bridge</b> Councillors recognised the need for traffic management at Wansford bridge on those occasions when traffic was diverted into the village from the nearby A roads. The Chairman informed Councillors that heavier traffic would most likely be coming into Wansford because of rat running on 22 and 23 April 2023 due to roadworks. The Chairman proposed and Councillors agreed that National Highways be requested to put in place some mitigation to prevent rat running through the village on these two dates. <b>Action: Clerk</b></p>
<b>23(04)15</b>	<p><b>Compliance</b> A lengthy discussion took place relating to the use of personal email addresses for parish council business after the decision had been made in November 2021 for Councillors to be provided with a gov.uk email address for all parish council business. The Clerk, as IOC Data Controller, asked that all Councillors use only their gov.uk email address for their council work and not to have a hybrid arrangement with other email addresses. <b>Action: Councillors</b></p>
<b>23(04)16</b>	<p><b>Matters for future consideration</b> The following Agenda item was submitted for the next parish council meeting not already covered earlier in the meeting.</p> <ul style="list-style-type: none"> <li>• Thornhaugh &amp; Wansford Burial Ground - to discuss what the management committee actually does for the monies paid by Wansford Parish Council.</li> </ul> <p><b>Action: Clerk</b></p>
<b>23(04)17</b>	<p><b>Wansford Parish Council contributions to Living Villages</b> April: Cllr Jane Taylor-Pitt May: Cllr John Stannage June: Cllr Graham Garner</p>
<b>23(04)18</b>	<p><b>Dates of next meeting</b> Ordinary Parish Council Meeting: Mon., 15 May 2023 at 8.00 p.m. in Wansford Community Hall. Annual Meeting of the Parish Council, Monday, 15 May 2023 at 7.30 a.m. in Wansford Community Hall Annual Parish Meeting, Thursday, 11 May 2023 at 7.30 p.m. on the Village Green (in church if wet)</p>

Signed: *Marie Lewis*

Marie Lewis, Wansford Parish Clerk and Responsible Financial Officer