

# WANSFORD PARISH COUNCIL

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Parish Clerk: Mrs M Lewis

[clerk@wansford-pc.gov.uk](mailto:clerk@wansford-pc.gov.uk)

Tel: 07899732049

The Community Hall, Peterborough Road, Wansford, PE8 6JN



## MINUTES OF WANSFORD PARISH COUNCIL HELD ON MONDAY, 14 AUGUST 2023

Item No	
23(08)1	<b>Vice-Chairman's Welcome:</b> Cllr Richard Clarke welcomed all Councillors present, as well as the Clerk and two members of the public.
23(08)2	<b>In attendance:</b> Cllr Richard Clarke (Vice-Chairman), Cllr Graham Garner, Cllr Jane Taylor-Pitt, Cllr Martyn Handley, Cllr Graham Stevens, Cllr Gavin Elsey, Mrs Marie Lewis (Clerk), and two members of the public. <b>Apologies for Absence:</b> Cllr John Stannage (Chairman of Wansford Parish Council)
23(08)3	<b>Declarations of Interest</b> The Vice-Chairman reminded Councillors of their obligation under the Codes of Conduct to declare personal and pecuniary interest. There were none declared.
23(08)4	<b>Public Time:</b> A parishioner brought to the attention of the Council an issue of dog fouling, particularly near Wansford bridge. It was noted that there were bins for dog poo bags at each end of the bridge. The Vice-Chairman proposed, and Councillors agreed, that a notice be put into Living Villages magazine and the Wansford Community site to raise this concern. Yellow chalk would be obtained to encircle the areas of fouling to bring to the attention of residents this unacceptable practice. <b>Action: Clerk</b> Nene Close parking: A further discussion took place about the lack of parking spaces and reference was made to the possible installation of plastic mesh to create a suitable surface for parking cars on a section of the grass area of Nene Close. This would necessitate the removal of the existing barrier and lowering of the kerbs. Cllr Elsey suggested that an alternative might be to use kerb ramps. The Vice-Chairman would liaise with Peterborough City Council's Highways Department to research the feasibility of this and its cost. There was a view that this project could potentially be financed by the National Highways Social Fund. The Vice-Chairman would also liaise with National Highways to find out if our parish council application to the National Highways Social Fund could be used for this. <b>Actions: Cllr Clarke</b> A resident requested that future parish council agendas include an item entitled 'Reports from Associated Committees' which would relate to briefs on the work of the Thornhaugh & Wansford Burial Ground Committee, Cambridgeshire and Peterborough Association of Local Council meetings, Parish Liaison Committee meetings, the Thornhaugh Environment Association Meetings, Community Hall Management Committee as well as the Christie Hall Management Committee. <b>Action: Clerk</b>
23(08)5	<b>Minutes of the meeting held on 10 July 2023:</b> Cllr Garner requested an amendment to item 24(07)17 for the deletion of "had submitted" and replaced with "may submit". With this amendment the Vice-Chairman proposed, and Councillors agreed, to the adoption of the minutes.
23(08)6	<b>Matters arising - updates of progress on the following items:</b> 23(03)11 A47 Dualling: discussions continued relating to the offer from National Highways for Wansford Parish Council to apply to their Social Fund. Councillors suggested erecting a sound barrier adjacent to the A47 behind Robinswood and Black Swan Spinney. The Vice-Chairman reminded Councillors that there was already a sound barrier fence which was erected when the roundabouts were built although some thought that it was not particularly effective. The whole village would benefit from reduced noise with a new sound barrier. The idea of using an earth bund planted with dense shrubs was discussed but this would intrude into existing gardens. 23(03)15 Public Parking in Nene Close: please see item 23(08)5 above. 23(06)12 Wansford Bridge: the start of building work on the bridge had exposed its condition as worse than anticipated. Peterborough City Council were reviewing their work plan for the bridge. A working party meeting would be held on 24 August 2023 at 5 p.m. in the Community Hall to prepare for the planned multi-agency meeting scheduled to take place on 27 September 2023. 23(07)14 Huntingdonshire District Council 5-year Local Plan & Sibson Garden Village: Wansford Parish Council had submitted their objection to the idea of developing a Sibson Garden Village. The

	Chairman of Elton Parish Council had committed to keep Wansford Parish Council informed of any developments.
<b>23(08)7</b>	<p><b>Planning</b>  <b>Reference:</b> 23/00925/HHFUL  <b>Proposal:</b> Alterations to fenestration and boiler flue to South elevation  <b>Site address:</b> 7 Old North Road Wansford Peterborough PE8 6LB  <a href="#">23/00925/HHFUL   Alterations to fenestration and boiler flue to South elevation   7 Old North Road Wansford Peterborough PE8 6LB</a></p> <p>Councillors discussed this planning application and noted that the Conservation Officer and the Tree Officer had no objections to the proposals. No objections had been raised by parishioners. The Vice-Chairman proposed, and Councillors agreed, that Peterborough City Council's Planning Department be informed that Wansford Parish Council had no objection to the planned proposals. <b>Action: Clerk</b></p>
<b>23(08)8</b>	<p><b>Accounts to Date 2023/2024</b>  The Vice-Chairman proposed, and Councillors agreed, to approve the Receipts and Payments accounts for July 2023 - August 2023.</p>
<b>23(08)9</b>	<p><b>Budget 2022/2023</b>  The Vice-Chairman proposed, and Councillors agreed, that no changes were needed to the parish council's existing agreed budget and that expenditure was on target.</p>
<b>23(08)10</b>	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>(a) The Vice-Chairman proposed, and Councillors agreed, to the following payments: Parish Clerk's Salary (17 hrs x £14.21 for July - August 2023 = £241.57); Netwise for email upgrade £80.65 (inclusive of VAT) (retrospective); Mr Muck for 4-seater teak bench at £399.95 (inclusive of VAT) (retrospective);</li> <li>(b) The Clerk explained that the parish council's bank awaited identity data of a Councillor to support the mandate change. A debit card could not be made available until the mandate change had concluded. The Vice-Chairman proposed, and Councillors agreed that the debit card be issued in the personal name of the Clerk and that any expenditure must have advance authorisation by email from two councillors with responses from the Clerk. This gave a clear audit trail.</li> </ul>
<b>23(08)11</b>	<p><b>Councillors Reports</b>  <b>Youth Council:</b> Cllr Taylor-Pitt briefed Councillors on the first meeting of the Wansford Youth Council. Cllr Taylor-Pitt said that the first session of the Youth Council had been very successful with many ideas being proposed by the children. Items for the next session had been sourced (bird houses, hanging baskets, plants and bird feeders); plans were in progress for a Halloween Party and the offer of a householder's poster would be made available to those residents who were happy to receive the 'Trick and Treaters'. A community bonfire and carol singing for Christmas had also been discussed. The children had requested the need for a basketball hoop in the Nene Close Play Area. A Councillor offered to donate a family basketball hoop no longer used. (NB: for reasons of liability this could not be progressed).</p> <p><b>Bus Service for Wansford and surrounding villages</b>  Cllr Taylor-Pitt briefed Councillors on efforts to improve the current bus service for Wansford and surrounding villages. Cllr Taylor-Pitt had recently attended a meeting of the Combined Authority and asked about actions being taken to provide a bus service for Wansford. She was informed that the Combined Authority would be reviewing bus services in the coming months. She believed that the best way to get a bus service was to work with Wittering, Castor and Ailsworth. Cllr Taylor-Pitt planned to join a minibus excursion with the Mayor of Peterborough which would travel through Castor and Ailsworth, along the A47, through Wansford to Paws and Claws and up the A1 to Wittering. The Mayor would have opportunity to see the condition of the footpath by the A1 and how dangerous it is. The excursion would include a one-hour visit to Wittering Base and give opportunity for residents to present their case on what it is like to live on the Base without a bus service. There was also a need for a bus to go to Bretton Centre with the option for that to continue to Peterborough City Hospital.</p>
<b>23(08)12</b>	<p><b>WPC Participation in on-line NALC course 'Empowering Young Voices in your Community'</b>  The Vice-Chairman proposed, and Councillors agreed, to a Councillor participating in this NALC on-line course on 25 October 2023 at 12 noon at a cost of £39.22. <b>Action: Cllr Taylor-Pitt</b></p>
<b>23(08)13</b>	<p><b>Symbolic street signs to remember those that have lost their lives in war conflict</b>  The Vice-Chairman proposed, and Councillors agreed to the purchase of a street symbol depicting 'Unknown Women in War' to match the 'Unknown Tommy' sign already owned by a local resident. Both these symbols would be positioned by St Mary's Church, Wansford, in November to coincide with the Nation's Remembrance Sunday. Cost: £175 <b>Action: Clerk</b></p>

<b>23(08)14</b>	<b>Elan City Speed Sign</b> Councillors discussed the possible purchase of a further speed sign for use within the parish. No decision was made on this matter but Cllr Clarke had approached Elan City to seek a price for a third speed camera. <b>Action: Cllr Clarke</b>
<b>23(08)15</b>	<b>National Highways Designated Fund</b> Councillors discussed some ideas for the submission of Wansford Parish Council's application to this Fund and which would be of benefit to Wansford Parish. The ideas currently under consideration related to Nene Close parking, Black Swan Spinney/Robinswood sound barrier, Good Neighbours – Rural Peterborough and a law enforceable camera for Wansford bridge. However, any application from Wansford Parish Council could not be progressed until National Highways had responded to our request for clarification regarding potential restrictions within the Fund for use within neighbouring parishes. Cllr Clarke would chase this. <b>Action: Cllr Clarke</b>
<b>23(08)16</b>	<b>Peterborough City Council's (PCC) Local Plan</b> Councillors were in receipt of Peterborough City Council's Local Plan <a href="#">Issues and Options Consultation document</a> and have been asked for feedback by PCC. Full details can be found on: <a href="http://www.peterborough.gov.uk/local-plan-review">www.peterborough.gov.uk/local-plan-review</a> The Vice-Chairman proposed, and Councillors agreed that Wansford Parish Council would make a formal response to the Local Plan via their questionnaire. Cllr Clarke would draft some responses by 1 September 2023 for Councillors to agree/disagree to these. The parish council's submission would then be sent to PCC by its questionnaire deadline of 15 September 2023.
<b>23(08)17</b>	<b>Peterborough Mayor's Donation towards Wansford and Wittering Parishioners' Transport to receive Healthcare at Wansford Surgery</b> Councillors discussed a monetary donation from Peterborough's Mayor to support transport costs for Wittering and Wansford parishioners to access Wansford Surgery. The idea of the donation was to gauge the level of transport needs for healthcare appointments. The Vice-Chairman proposed, and Councillors agreed that discussions take place with Wansford Surgery to agree on how the fund would be administered. <b>Action: Cllr Stannage</b>
<b>23(08)18</b>	<b>The adoption of a Dignity &amp; Respect at Work Policy for Wansford Parish Council</b> Councillors discussed this draft policy and wanted to know how it fitted in with other policies. The Clerk would present this information in due course. <b>Action: Clerk</b>
<b>23(08)19</b>	<b>Matters for future consideration</b> Agenda items for the next meeting not already covered above: please see item 23(08)4 above where a suggestion was made by a member of the public.
<b>23(08)20</b>	<b>Wansford Parish Council contributions to Living Villages</b> August: Cllr Richard Clarke Sept.: Cllr Graham Garner
<b>23(08)21</b>	<b>Date of next meeting</b> Monday, 11 September 2023 at 7.30 p.m. in the Community Hall, Peterborough Road, Wansford.

Signed: *Richard Clarke*, Vice-Chairman, Wansford Parish Council