

# WANSFORD PARISH COUNCIL

[www.wansford-pc.gov.uk](http://www.wansford-pc.gov.uk)

*Richard Clarke Vice-Chairman*

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*The Community Hall, Peterborough Road, Wansford, PE8 6JN*

## MINUTES OF A MEETING OF WANSFORD PARISH COUNCIL HELD ON MONDAY, 08 JANUARY 2024 AT 7.30 P.M.

Item No	
24(01)1	<b>Chairman's Welcome:</b> Cllr Richard Clarke (Vice Chair) welcomed all Wansford Parish Councillors present, 3 members of the public and guest Clerk Charlie Newman.
24(01)2	<b>Attendance:</b> Cllr Richard Clarke (Vice-Chairman), Cllr Jane Taylor-Pitt, Cllr Graham Garner, Cllr Graham Stevens, Ward Councillor; Cllr Martyn Handley, PCC Ward Cllr Gavin Elsey, Guest Clerk Charlie Newman and three members of the public. One member of the public included newly elected Councillor - Tim Pearson - see 24(01)4 below. Cllr Stannage was absent as a result of poor health
24(01)3	<b>Declarations of Interest</b> Councillors were reminded of their obligation under the Codes of Conduct to declare personal and pecuniary interest. No declarations of interest were made.
24(01)4	<b>Co-option of new Parish Councillor</b> Tim Pearson was co-opted on to Wansford Parish Council. This was seconded by Cllr Graham Garner. <b>Action:</b> Cllr Clarke to administer the set up of a dedicated email address, review signatory requirements, declaration of interests documentation and Council Member profile on Parish Council website.
24(01)5	<b>Public Time</b> <ul style="list-style-type: none"><li>(a) A query was raised regarding the functionality of the click through to email a councillor. It was suggested that a test should be done to see if it is a website issue or if this relates to the users settings.</li><li>(b) The website makes reference to Cambridgeshire (homepage logo top left). A question was raised as to whether this might lead to confusion as the Cambridgeshire reference relates to the postal address for the village. Wansford Parish Council is within the Peterborough City Council area.</li></ul>
24(01)6	<b>Minutes of the meeting held on 11th December 2023.</b> After review, the Minutes were agreed and adopted.
24(01)7	<b>Matters arising - updates of progress on the following items:</b> <b>23(12)4(a). Trees at 9 Swanhill.</b> Cllr Clarke spoke with the builders in attendance at the property who stated they are aware of the waste behind the garages and will remove this at the end of the work contract. The trees on the southern boundary were felled as they took the light away from the garden. Laurel trees have been planted along the fence but some parishioners still have concerns about being overlooked. <b>23(03)11. A47 Dualling.</b> Cllr Clarke has written to Highways Agency with queries relating to their recent correspondence and requested clarification on various points including the diversion of the Nene Way across the A1 in order to avoid risks posed by construction traffic. Further research is being done to investigate whether construction impacts the footpath for the full duration of the construction with a view to proposing amendments to this where possible. More information is being sought about the Contractor's liability for non-construction related accidents on footpaths in the area. Parishioners also noted that when using the footpath prior to its closure they were heavily questioned about using the stretch of path (during the period between Christmas & New Year). <b>Action:</b> Cllr Clarke to a) write to Highways Agency and b) explore any potential to amend from permissive path to public footpath <b>23(06)12. WPC Strategy Document.</b> The document on the Parish website is pending updates as per outcomes of the working group.

	<p><b>23(08)16. Peterborough Mayor's donation towards Wansford and Wittering Parishioners' Transport to receive healthcare at Wansford and King's Cliffe Surgeries.</b> This is used by Wansford Surgery and the Good Neighbours scheme. There was no confirmed value which had been used to date.</p> <p><b>21(11)12. Community Hall.</b> The necessary paperwork to apply for registration is currently a work in progress.</p> <p><b>23(09)15. National Highways Designated/Social Fund.</b> It is understood that the new round of designated funds should be available from April 2024.</p>
<b>24(01)8</b>	<p><b>Clerk and Responsible Financial Officer</b> Recruitment for this role is on-going</p>
<b>24(01)9</b>	<p><b>Peterborough Local Plan</b> Multiple sites have been submitted to be included for review in the local plan across the Parish including but not limited to Thornhaugh Quarry, West Wittering, East of Wittering &amp; North of Sutton. At present there is no further action to be taken by the Parish. Representatives from the Parish Council were due to attend a meeting being held by Peterborough City Council on 11th January 2024.</p>
<b>24(10)10</b>	<p><b>Planning</b> <b>Reference:</b> <a href="#">23/01718/TRE</a> <b>Proposal:</b> Fell 6no. limes trees, if unable to do this then a reduction to the overall size of the trees with ample clearance from the buildings (94/00013/TPO) <b>Site address:</b> 37 Old North Road Wansford Peterborough PE8 6LB Councillors agreed that if the trees do not pose a safety concern then there is no reason for them to be fell and advice should be sought from the Tree Protection Officer to better understand any risk and if trimming would be suitable. <b>Action:</b> Cllr Clarke to liaise with Tree Protection Officer for specialist advice.</p>
<b>24(01)11</b>	<p><b>Accounts to Date 2023/2024</b> To approve the Receipts and Payments accounts for December 2023 – January 2024. The Vice Chair proposed and Councillors agreed that the accounts be accepted. Councillors also agreed that minor amendments to the accounting report should be permitted. This will allow for differences between overheads and expenditures according to type of spending (e.g. special projects) to be better documented.</p>
<b>24(01)12</b>	<p><b>Budget 2023/2024</b> The Vice Chair proposed and Councillors agreed that no changes were needed to the budget.</p>
<b>24(01)13</b>	<p><b>Finance</b> The Vice Chair proposed and Councillors agreed to approve the following payments: (a) CAPALC payment for Planning Training (John Stannage) = £50 (b) WPC Insurance premium 2024-25 Zurich Insurance = £865.93</p>
<b>24(01)14</b>	<p><b>Councillors Reports</b> (a) <b>CAPALC AGM.</b> Cllr Clarke attended CAPALC AGM and will share the upcoming training programme. (b) <b>Advent Windows and carols.</b> This was a great success throughout the village and agreed that it would be good to organise again next year. (c) <b>Other reports from councillors.</b> (i) <b>Youth Council.</b> To continue with the youth council at its current size and input further resources are required in the form of a second adult who is DBS checked to facilitate the youth council meetings.</p>
<b>24(01)15</b>	<p><b>Committee Reports</b> Christie Hall is looking for people to support in the running of the hall including Trustees and management roles. Wansford Parish Council will temporarily replace Cllr Stannage until further notice.</p>
<b>24(01)16</b>	<p><b>Correspondence</b> a) <b>Defibrillators.</b> A charity has an opportunity available which funds 50% of costs as long as certain prerequisites are met. Follow up is required to identify 2 suitable locations. None of the existing defibrillators that are installed in the village are registered to the ambulance service circuit. Each defibrillator requires a guardian (&amp; deputy). Graham Stevens agreed to be a guardian. <b>Action: Cllr Clarke.</b> Location to be confirmed, orders placed, installation requirements identified, met and arranged, register new and existing defibrillators and notify guardians of their responsibilities.</p>
<b>24(01)17</b>	<p><b>Matters for future consideration</b> a) Bus shelter and noticeboard would benefit from a clean. A working party would be beneficial to deliver this task when the weather improves.</p>

<b>24(01)18</b>	<b>Wansford Parish Council contributions to Living Villages</b> December: Cllr Martyn Handley January: Cllr Graham Stevens February: Cllr Jane Taylor-Pitt March: Cllr Graham Garner April: Cllr Richard Clarke
<b>24(01)19</b>	<b>Dates of next meetings</b> Parish Council Meeting: Monday 12 <sup>th</sup> February 2024 7.30pm in the Community Hall, Peterborough Road, Wansford.

Signed: