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| **WANSFORD PARISH COUNCIL**  [***www.wansford***](http://www.wansford)***-pc.gov.uk***  ***Parish Clerk: Claire Coles***  ***clerk@wansford-pc.gov.uk***  **Tel: 07960 303590**  ***The Community Hall, Peterborough Road, Wansford, PE8 6JN*** |  |

All Councillors are hereby summoned and required to attend the Ordinary Meeting of the Parish Council to be held on **Monday, 12th August 2024 at 7.30** pm in the Community Hall, Wansford. PE8 6JN.

Members of the Public and Press are invited to attend, to participate in Public Time, to contribute to discussion when invited and may record the Council meetings, but are reminded they shall not do so in a way that would disrupt the meeting.

**AGENDA**

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| **Item No** |  |
| **24(08)1** | **Chairman’s Welcome** |
| **24(08)2** | **Attendance and Apologies for Absence** |
| **24(08)3** | **Declarations of Interest**  Councillors are reminded of their obligation under the Codes of Conduct to declare personal and pecuniary interest. |
| **24(08)4** | **Public Time**  No agenda items received |
| **24(08)5** | **Approval of Minutes** **for the meetings held on 8th July 2024** |
| **24(08)6** | **Matters arising - updates of progress on the following items**:  Nene Close parking – update from PCC  Wansford Bridge any update  Mobile Phone Signal in Wansford  Use of TEAMS by WPC |
| **24(08)7** | **Revised Operating Procedures**  Email communication – expectations  Phone contact details for all councillors so CC can circulate internally  Whether to keep Wansfordvillage.com and Wansfordvillage.co.uk domain names, currently held through IONOS at a cost of £18 per annum  Revised Expenses sheet for WPC use  CAPALC Conference 2024 RC attending  Code of Conduct online training – 26/09/2024 5.30pm (1 hour) RC, GS, J-TP and PSM attending. Joining link in original email.  Possible use of Rialta software systems for WPC - course for clerk  Clerk becoming member of SLCC |
| **24(08)8** | **Restoration of the Notice Boards and Bus Shelter**  Progress to date |
| **24(08)9** | **Planning**  **24/00787/HHFUL** Proposed replacement, conversion and reconfiguration of roof to an existing detached bungalow, 1.5 storey rear extension, facade enhancements, new porch feature and dormer windows to frontage all as per the existing consent, with the addition of a subterranean basement, staircase, gym. bar with swimming pool with no exterior difference proposed at  20 Old North Road Wansford Peterborough PE8 6LB (extension for comment from WPC granted until 14/08/2024 – Robyn Weaver)  **24/00764/TRE** T.1 - Pine - Fell - (80/00007/TPO) | 13 Robins Field Wansford  **24/00879/TRE** For T.1 - Maple - Fell - (64/00001/TPO) 3 Robinswood Wansford  **24/00945/FUL** Proposed installation of energy efficiency measures inclusive of externally applied wall insulation with a render finish. (extension requested Rio Howlett)  **Appeal Ref: APP/J0540/W/21/3287538**  Field To the east of Old Pump House, Old Leicester Road, Wansford, Peterborough, Cambridgeshire PE8 6JH.  Date of decisions 25/07/2024 – The appeal is dismissed and permission is refused.  Note that this decision supersedes that issued on 24 March 2023, that decision on the appeal was quashed by order of the High Court. (report attached) |
| **24(08)10** | **Accounts to Date 2024/2025**  Update on submission of annual accounts |
| **24(08)11** | **Budget 2024/2025**  Brief review of expenditure to date against budget |
| **24(08)12** | **Correspondence with National Highways**  A47 overnight closure Friday 15th – Tuesday 20th August 8pm to 6am  Letter to NH and responses received. Fix a date in the first week of September for a meeting with the Project Manager.  Getting the Nene Way footpath re-opened.  Follow up to Councillor Clarke’s letter to local parish councils for a combined approach. |
| **24(08)13** | **Neighbourhood Plan**  To consider whether WPC should embark on a Neighbourhood Plan |
| **24(08)14** | **Woodworm in the Community Hall**  To consider quotations for the treatment of the woodworm and agree the appointment of a contractor. |
| **24(08)15** | **Finance**  Thornhaugh Burial Ground Payment 2024/2025 £2K due – discussion and update  Invoice 4944 CAPALC £250 Training for Clerk (retrospective)  John Elson map artist invoice 14/06/2024 – bus timetable £43.75 (retrospective)  Heartbeat Community Trust 17/05/2024 – telephone box defibrillator installation £198  Clerk expenses since starting the role – £47.25 attached  Clerk extra hours from July 8th £203.99  Clerk hours pre contract and July £523.70  St Marys Light Fund - £150  Invoice 4999 – CAPALC training course RC £75 |
| **24(08)16** | **Councillors’ Reports**  To report on any items that have come to the attention of Councillors |
| **24(08)17** | **Committee Reports**  Village Hall: Timber report (Quote attached)  Burial Ground:Confirmation of £2,000 BPP payment |
| **24(08)18** | **Correspondence**  Multiple emails and contacts about A47 driving and lorries turning into King’s Cliffe Road. |
| **24(08)19** | **Date of next meeting**  Monday 9th September 2024 at 7.30 p.m. in the Community Hall, Peterborough Road, Wansford. |