

WANSFORD PARISH COUNCIL

www.wansford-pc.gov.uk

Parish Clerk: Claire Coles

clerk@wansford-pc.gov.uk

Tel: 07960 303590

The Community Hall, Peterborough Road, Wansford, PE8 6JN



MINUTES OF A MEETING OF WANSFORD PARISH COUNCIL HELD ON MONDAY, 8th JULY 2024 AT 7.30 P.M.

Item No	
24(07)1	Chairman's Welcome: Cllr Richard Clarke welcomed Councillors and members of the public.
24(07)2	Attendance and Apologies for Absence Councillors Tim Pearson (TP), Jane Taylor-Pitt (JT-P), Graham Garner (GG), Graham Stevens (GS) (arrived 5 minutes late), Martyn Handley (MH), Patricia Stuart-Mogg (PS-M) and 3 members of the public. Claire Coles Parish Clerk who took the minutes of the meeting. Apologies: None
24(07)3	Co-Option of a new Councillor RC stated that the closing date for applications to be co-opted as a Councillor was 11/6/24. The Council received 1 application from Patricia Stuart-Mogg. RC proposed to co-opt PSM seconded by GG. All council agreed. PSM was co-opted and the acceptance of office was signed.
24(07)4	Declarations of Interest Councillors were reminded of their obligations under the Codes of Conduct to declare personal and pecuniary interest. No declarations of interest were received.
24(07)5	Public Time <ol style="list-style-type: none">The parking in Nene Close was brought up. Cllr JT-P has spoken to and met with Cross Keys who are interested in helping with this issue. They own 7 properties in Nene Close, so their residents have a vested interest in the parking situation. There are 12 garages at the east end of Nene Close and it was discussed if these could potentially be removed to provide parking. Cross Keys confirmed that all 12 are in use and a monthly rent is received for each garage, so this is not an immediate option. It is unknown if these are rented to people who live in the close, and were added after the close was built. ACTION – Cllr JT-P to ask Cross Keys who owns the garages.Cllr JT-P has chased up Charlotte Palmer (Environment) and James Collingridge (PCC Highways) about the area behind 21 – 24 Nene Close for a quote on the works and PCC is currently drawing up plans. There is concern that the current parking situation might hinder service vehicles in Nene Close. A proposal will be drawn up for Nene Close and residents will be contacted and a public meeting will be held. It was again pointed out that this is a PCC issue and not a Parish one and Gavin Elsey and the council are looking for funding streams. This will not be a fast process.
24(07)6	Approval of Minutes of the meeting held on 13th May and 10th June 2024 The minutes of the meeting on 13 th May and 10 th June were agreed as a true record of discussion at the meeting. RC proposed their acceptance, GG seconded and the council all agreed.
24(07)7	Matters arising - updates of progress on the following items: 23(03)11 A47 Dualling – See correspondence with National Highways 23(09)15 National Highways Designated/Social Fund – No agreement has been made about Nene Close and Galliford Try have not produced any plans for the A47 noise reduction fence which is in their Contract. Therefore, we can't move forward currently. It was questioned if the council could put pressure on PCC. Galliford Try (GT) are happy to have quotes and start the work (parking at the play area). GT have said that money is available in the August funding round. WPC missed out on the funding round in April so it was felt important to try a speculative bid. WPC can put in 3 bids – parking, noise reduction and bridge restrictions. This is quite a lengthy process. RC and JT-P have no immediate availability.

	<p>24(06)4 Defibrillators – these are now installed and one has been opened, and duly replaced as the process dictates. This project is now complete. Training for village residents will be available at the end of August – ACTION- Clerk to put details on the website Units will be checked monthly to ensure nothing has happened to them - ACTION – Cllr GS to check defibrillators monthly Householders of defibrillator units to be sent personal invites to the training session ACTION – CLERK to invite householders</p> <p>24(06)12 Bridge HGV exclusion scheme – update nothing has been heard and RC has chased this up but heard nothing back. Plastic flower tubs with steel and wooden surrounds have been priced at £2.5K each (5 required) Questions around funding were raised. The Augean and Mick George land fill tax funds could be possible funding sources. Sibson cum Stibbington PC need to be involved in any decisions but PCC should give clearance for the scheme first.</p>
24(07)8	<p>Clerk and Responsible Financial Officer Clerk gave an update on new clerk training booked for 24&31/07/2024 Contract has been issued to Clerk, there were questions around the pension for this role ACTION – PS-M to check on ACAS website Clerk asked to set up PS-M with a .gov.uk email address ACTION – Clerk to set up email for PS-M TP stated that he has 2 email accounts. One has a typo and does not work ACTION – Clerk to ensure only 1 email exists for TP Out of Office message to be put on John Stannage email, and kept on for 1 calendar year ACTION – Clerk to put OOO on email account for JS</p>
24(07)9	<p>Peterborough, North Northamptonshire and Huntingdonshire District Council Local Plans All 3 principal councils are in the process of updating regional plans, but the time frame is slipping. North Northamptonshire was due in June and has not been received. PCC is due in September. Huntingdonshire DC is due in September. RC has written to Wittering, Thornhaugh, Castor, Sutton, Ailsworth, King’s Cliffe, Nassington, Yarwell and Sibson cum Stibbington to suggest a meeting on 04/09/24 in Wansford village hall at 7.00pm. All plans relate to each council including the 150-hectare urban extension west of Kings Cliffe industrial estate, the much enlarged proposal for Sibson airfield and PCC are considering 1,000+ houses in Wittering. These are in addition to the long standing plan for the Castor Township. ACTION – Cllr RC to contact all neighbouring councils to suggest meeting.</p>
24(07)10	<p>Planning 24/00764/TRE T.1 – Pine – Fell (80/00007/TPO) 13 Robbins Field Wansford The application was discussed but the application came in just before the WPC meeting so an extension of the response date must be requested, so that it can be considered at the next council meeting ACTION – Clerk to make sure extension for applications are requested each month as required APP/J0540/W/21/3287538 Field to The East of Old Pump House, Old Leicester Road, Wansford Following a judicial review, this appeal will be reheard with the Public Hearing being on the 16th and 17th July 2024 at the Wansford Community Hall. The timings for the hearings will be 1000-1600. The Appeal is being reheard from scratch. RC and JT-P are probably unavailable to attend so PS-M has said she will attend the hearing. Marie and John attended the last one and there is no recorded transcript of events, so it would be helpful to have these this time. The WPC stance is that it opposes the development as it is outside the planning envelope for the village. It would lead to more traffic on the Old Leicester Road. A staggered build could go on over a long period which was an objection last time. Residents have been consulted by PCC. ACTION – Cllr GS and Cllr PSM to attend the hearing Cllr RC will attend if available.</p>
24(07)11	<p>Accounts to Date 2024/2025 Cllr GS has completed the end of year accounts a copy has been circulated and shared amongst the council. The AGAR form lines up. Digital signatures are required. ACTION – CLLR Clarke to send digital signature form to Clerk Cllr JT-P Cllr GS Cllr GS asked who the external auditors were, and that a certificate of exemption has been received. Cllr RC happy to sign off on the accounts Cllr GG proposed Cllr JT-P seconded all in favour. Cllr GG queried if the 24/25 £2K payment to the burial council has been authorised as it has not been paid yet. Cllr GS confirmed 23/24 burial council fee has been paid and asked for an electronic invoice for 24/25 and he will authorise payment. ACTION - Cllr TP to send electronic invoice for burial council to WPC</p>
24(07)12	Budget 2024/2025

	Cllr RC gave Cllr PS-M a copy of the 24/25 budget. Cllr PS_M questioned that the budget was not on the website. ACTION – CLLR GS and Clerk to work on budget to put it on the website
24(07)13	Correspondence with National Highways There has been no correspondence from National Highways for 18 months, promises were made by the previous project manager none of which have been honoured. Major work was planned to be started by February 2024 and Cllr Clarke has asked for a copy of the programme and detailed designs – which have not been released yet. ACTION – Cllr RC to send letter to National Highways to obtain an update.
24(07)14	Data Storage and exchange for Wansford Council The move to TEAMS was agreed in principle at the June meeting. It has been suggested that a trial process be run, the system allows for 3 separate account names, it was discussed Cllr RC Cllr JT-P and Cllr GS trial this until it is ready to move across when everyone is happy to start using it. The purpose of this is to ensure we set up just the systems we need and it is user friendly for the council. Training will be given when the system goes live. ACTION – Cllr RC Cllr JT-P and Cllr GS to work on trial of TEAMS. Meeting to be set up for after 02/08/2024
24(07)15	Mobile Phone signal in Wansford A discussion around poor mobile phone signal in Wansford was held. The providers themselves are responsible for the signal, so it was discussed the best way to tackle this was to get all villagers to contact their providers within a short time frame, so they have a lot of traffic coming through to them and consider it seriously. A letter could be sent on behalf of WPC ACTION – Cllr RC to draft letter to all providers Content will also be put onto the website to let people know to contact their providers and a time frame of mid-August as the deadline. ACTION – Clerk to put notice on the website.
24(07)16	Finance There is a need to set the Clerk up as the bank contact. It is understood that Barclays prefer a one person request rather than joint applications. All councillors Cllr PSM Cllr MH Cllr GS Cllr JT-P to become signatories and Cllr GG Cllr RC and Cllr TP to remain as signatories. ACTION – Cllr GS to seek access details to Barclays now that the local branch is closed.
24(07)17	Councillors Reports Cllr JT-P has fed back on the meeting with Cross Keys re Nene Close Cllr RC gave a report from the Parish Liaison Committee, the working group met in the last week of June 2024. The chair of Castor is now a city councillor – Cllr RC is now the vice chair of the committee. The current focus is the Parish Charter, now 14 years old. It is felt the relationship between the PCC and parish councils needs a refresh. ACTION – Cllr RC will circulate copies when written
24(07)18	Committee Reports Community Hall Cllr TP missed the Community Hall AGM due to travel difficulties. The minutes of the meeting were circulated by Cllr JT-P. Public liability insurance has been obtained for the committee members. It was noted that the Community Hall needs to be recognised as separate from the WPC. Woodworm quotes have been obtained for the ceiling. Burial Ground Committee Held a meeting on 03/07/2024. The flagpole is going ahead at Thornhaugh church. The church drive is gravel and some people are finding this difficult to negotiate so quotes are being sought to replace gravel with a harder surface
24(07)19	Correspondence Another reminder was given to read the email from Cate Harding which has 8 attachments and some important information contained in it.
24(07)20	Matters for future consideration Cllr RC would like to look at getting the projector attached to the ceiling. This would need good brackets which look to be available for £60. This would need to be re cabled to the mains, and there was some discussion on how to obtain the best signal cable / radio signal. ACTION – Cllr RC to bring a proposal to the August WPC meeting The overhanging brambles and the broken waste bin in Peterborough Road were again raised. PCC say this has been done, but it clearly has not. ACTION – Cllr RC to contact Charlotte Palmer (Environment) to progress this work
24(07)21	Wansford Parish Council contributions to Living Villages Confirmed and agreed. July Report for August LV – Cllr Garner August Report for September LV – Cllr Pearson

	September Report for October LV – Cllr Clarke
24(07)22	Date of next meeting Council meeting: Monday 12 th August 2024 at 7.30 p.m. in the Community Hall, Peterborough Road, Wansford.

There being no further business the meeting closed at 10.05pm

Signed:

Cllr Clarke, Chairman Wansford Parish Council